

Year	Month	Day	Time	Location	Activity	Duration	Frequency	Priority	Status	Notes	Responsible	Start Date	End Date	Project Name	Phase	Progress	Budget	Actual	Variance	Risk	Impact
2023	Jan	1	08:00	Office	Meeting	1h	1	High	Completed	Review Q4	John	2023-01-01	2023-01-01	Project A	Planning	100%	\$1000	\$1000	\$0	Low	Positive
2023	Jan	2	09:00	Office	Work	8h	1	Medium	In Progress	Developing	Jane	2023-01-02	2023-01-02	Project A	Development	50%	\$8000	\$8000	\$0	Medium	Neutral
2023	Jan	3	10:00	Office	Meeting	1h	1	High	Completed	Client call	John	2023-01-03	2023-01-03	Project A	Testing	100%	\$1000	\$1000	\$0	Low	Positive
2023	Jan	4	08:00	Office	Work	8h	1	Medium	In Progress	Debugging	Jane	2023-01-04	2023-01-04	Project A	Development	60%	\$8000	\$8000	\$0	Medium	Neutral
2023	Jan	5	09:00	Office	Work	8h	1	Medium	In Progress	Documentation	John	2023-01-05	2023-01-05	Project A	Documentation	30%	\$5000	\$5000	\$0	Low	Neutral
2023	Jan	6	10:00	Office	Meeting	1h	1	High	Completed	Team sync	Jane	2023-01-06	2023-01-06	Project A	Testing	100%	\$1000	\$1000	\$0	Low	Positive
2023	Jan	7	08:00	Office	Work	8h	1	Medium	In Progress	Deployment	John	2023-01-07	2023-01-07	Project A	Deployment	20%	\$3000	\$3000	\$0	High	Negative
2023	Jan	8	09:00	Office	Work	8h	1	Medium	In Progress	Monitoring	Jane	2023-01-08	2023-01-08	Project A	Monitoring	10%	\$2000	\$2000	\$0	High	Negative
2023	Jan	9	10:00	Office	Meeting	1h	1	High	Completed	Review	John	2023-01-09	2023-01-09	Project A	Monitoring	100%	\$1000	\$1000	\$0	Low	Positive
2023	Jan	10	08:00	Office	Work	8h	1	Medium	In Progress	Support	Jane	2023-01-10	2023-01-10	Project A	Support	40%	\$6000	\$6000	\$0	Medium	Neutral
2023	Jan	11	09:00	Office	Work	8h	1	Medium	In Progress	Reporting	John	2023-01-11	2023-01-11	Project A	Reporting	20%	\$4000	\$4000	\$0	Low	Neutral
2023	Jan	12	10:00	Office	Meeting	1h	1	High	Completed	Review	Jane	2023-01-12	2023-01-12	Project A	Reporting	100%	\$1000	\$1000	\$0	Low	Positive
2023	Jan	13	08:00	Office	Work	8h	1	Medium	In Progress	Planning	John	2023-01-13	2023-01-13	Project B	Planning	10%	\$2000	\$2000	\$0	Medium	Neutral
2023	Jan	14	09:00	Office	Work	8h	1	Medium	In Progress	Design	Jane	2023-01-14	2023-01-14	Project B	Design	30%	\$6000	\$6000	\$0	Medium	Neutral
2023	Jan	15	10:00	Office	Meeting	1h	1	High	Completed	Client call	John	2023-01-15	2023-01-15	Project B	Design	100%	\$1000	\$1000	\$0	Low	Positive
2023	Jan	16	08:00	Office	Work	8h	1	Medium	In Progress	Development	Jane	2023-01-16	2023-01-16	Project B	Development	20%	\$4000	\$4000	\$0	Medium	Neutral
2023	Jan	17	09:00	Office	Work	8h	1	Medium	In Progress	Testing	John	2023-01-17	2023-01-17	Project B	Development	40%	\$6000	\$6000	\$0	Medium	Neutral
2023	Jan	18	10:00	Office	Meeting	1h	1	High	Completed	Team sync	Jane	2023-01-18	2023-01-18	Project B	Testing	100%	\$1000	\$1000	\$0	Low	Positive
2023	Jan	19	08:00	Office	Work	8h	1	Medium	In Progress	Deployment	John	2023-01-19	2023-01-19	Project B	Deployment	10%	\$2000	\$2000	\$0	High	Negative
2023	Jan	20	09:00	Office	Work	8h	1	Medium	In Progress	Monitoring	Jane	2023-01-20	2023-01-20	Project B	Monitoring	5%	\$1000	\$1000	\$0	High	Negative
2023	Jan	21	10:00	Office	Meeting	1h	1	High	Completed	Review	John	2023-01-21	2023-01-21	Project B	Monitoring	100%	\$1000	\$1000	\$0	Low	Positive
2023	Jan	22	08:00	Office	Work	8h	1	Medium	In Progress	Support	Jane	2023-01-22	2023-01-22	Project B	Support	30%	\$5000	\$5000	\$0	Medium	Neutral
2023	Jan	23	09:00	Office	Work	8h	1	Medium	In Progress	Reporting	John	2023-01-23	2023-01-23	Project B	Support	10%	\$2000	\$2000	\$0	Low	Neutral
2023	Jan	24	10:00	Office	Meeting	1h	1	High	Completed	Review	Jane	2023-01-24	2023-01-24	Project B	Reporting	100%	\$1000	\$1000	\$0	Low	Positive
2023	Jan	25	08:00	Office	Work	8h	1	Medium	In Progress	Planning	John	2023-01-25	2023-01-25	Project C	Planning	5%	\$1000	\$1000	\$0	Medium	Neutral
2023	Jan	26	09:00	Office	Work	8h	1	Medium	In Progress	Design	Jane	2023-01-26	2023-01-26	Project C	Design	10%	\$2000	\$2000	\$0	Medium	Neutral
2023	Jan	27	10:00	Office	Meeting	1h	1	High	Completed	Client call	John	2023-01-27	2023-01-27	Project C	Design	100%	\$1000	\$1000	\$0	Low	Positive
2023	Jan	28	08:00	Office	Work	8h	1	Medium	In Progress	Development	Jane	2023-01-28	2023-01-28	Project C	Development	10%	\$2000	\$2000	\$0	Medium	Neutral
2023	Jan	29	09:00	Office	Work	8h	1	Medium	In Progress	Testing	John	2023-01-29	2023-01-29	Project C	Development	20%	\$4000	\$4000	\$0	Medium	Neutral
2023	Jan	30	10:00	Office	Meeting	1h	1	High	Completed	Team sync	Jane	2023-01-30	2023-01-30	Project C	Testing	100%	\$1000	\$1000	\$0	Low	Positive
2023	Jan	31	08:00	Office	Work	8h	1	Medium	In Progress	Deployment	John	2023-01-31	2023-01-31	Project C	Deployment	10%	\$2000	\$2000	\$0	High	Negative
2023	Jan	32	09:00	Office	Work	8h	1	Medium	In Progress	Monitoring	Jane	2023-01-32	2023-01-32	Project C	Monitoring	5%	\$1000	\$1000	\$0	High	Negative
2023	Jan	33	10:00	Office	Meeting	1h	1	High	Completed	Review	John	2023-01-33	2023-01-33	Project C	Monitoring	100%	\$1000	\$1000	\$0	Low	Positive
2023	Jan	34	08:00	Office	Work	8h	1	Medium	In Progress	Support	Jane	2023-01-34	2023-01-34	Project C	Support	30%	\$5000	\$5000	\$0	Medium	Neutral
2023	Jan	35	09:00	Office	Work	8h	1	Medium	In Progress	Reporting	John	2023-01-35	2023-01-35	Project C	Support	10%	\$2000	\$2000	\$0	Low	Neutral
2023	Jan	36	10:00	Office	Meeting	1h	1	High	Completed	Review	Jane	2023-01-36	2023-01-36	Project C	Reporting	100%	\$1000	\$1000	\$0	Low	Positive
2023	Jan	37	08:00	Office	Work	8h	1	Medium	In Progress	Planning	John	2023-01-37	2023-01-37	Project D	Planning	5%	\$1000	\$1000	\$0	Medium	Neutral
2023	Jan	38	09:00	Office	Work	8h	1	Medium	In Progress	Design	Jane	2023-01-38	2023-01-38	Project D	Design	10%	\$2000	\$2000	\$0	Medium	Neutral
2023	Jan	39	10:00	Office	Meeting	1h	1	High	Completed	Client call	John	2023-01-39	2023-01-39	Project D	Design	100%	\$1000	\$1000	\$0	Low	Positive
2023	Jan	40	08:00	Office	Work	8h	1	Medium	In Progress	Development	Jane	2023-01-40	2023-01-40	Project D	Development	10%	\$2000	\$2000	\$0	Medium	Neutral
2023	Jan	41	09:00	Office	Work	8h	1	Medium	In Progress	Testing	John	2023-01-41	2023-01-41	Project D	Development	20%	\$4000	\$4000	\$0	Medium	Neutral
2023	Jan	42	10:00	Office	Meeting	1h	1	High	Completed	Team sync	Jane	2023-01-42	2023-01-42	Project D	Testing	100%	\$1000	\$1000	\$0	Low	Positive
2023	Jan	43	08:00	Office	Work	8h	1	Medium	In Progress	Deployment	John	2023-01-43	2023-01-43	Project D	Deployment	10%	\$2000	\$2000	\$0	High	Negative
2023	Jan	44	09:00	Office	Work	8h	1	Medium	In Progress	Monitoring	Jane	2023-01-44	2023-01-44	Project D	Monitoring	5%	\$1000	\$1000	\$0	High	Negative
2023	Jan	45	10:00	Office	Meeting	1h	1	High	Completed	Review	John	2023-01-45	2023-01-45	Project D	Monitoring	100%	\$1000	\$1000	\$0	Low	Positive
2023	Jan	46	08:00	Office	Work	8h	1	Medium	In Progress	Support	Jane	2023-01-46	2023-01-46	Project D	Support	30%	\$5000	\$5000	\$0	Medium	Neutral
2023	Jan	47	09:00	Office	Work	8h	1	Medium	In Progress	Reporting	John	2023-01-47	2023-01-47	Project D	Support	10%	\$2000	\$2000	\$0	Low	Neutral
2023	Jan	48	10:00	Office	Meeting	1h	1	High	Completed	Review	Jane	2023-01-48	2023-01-48	Project D	Reporting	100%	\$1000	\$1000	\$0	Low	Positive
2023	Jan	49	08:00	Office	Work	8h	1	Medium	In Progress	Planning	John	2023-01-49	2023-01-49	Project E	Planning	5%	\$1000	\$1000	\$0	Medium	Neutral
2023	Jan	50	09:00	Office	Work	8h	1	Medium	In Progress	Design	Jane	2023-01-50	2023-01-50	Project E	Design	10%	\$2000	\$2000	\$0	Medium	Neutral
2023	Jan	51	10:00	Office	Meeting	1h	1	High	Completed	Client call	John	2023-01-51	2023-01-51	Project E	Design	100%	\$1000	\$1000	\$0	Low	Positive
2023	Jan	52	08:00	Office	Work	8h	1	Medium	In Progress	Development	Jane	2023-01-52	2023-01-52	Project E	Development	10%	\$2000	\$2000	\$0	Medium	Neutral
2023	Jan	53	09:00	Office	Work	8h	1	Medium	In Progress	Testing	John	2023-01-53	2023-01-53	Project E	Development	20%	\$4000	\$4000	\$0	Medium	Neutral
2023	Jan	54	10:00	Office	Meeting	1h	1	High	Completed	Team sync	Jane	2023-01-54	2023-01-54	Project E	Testing	100%	\$1000	\$1000	\$0	Low	Positive
2023	Jan	55	08:00	Office	Work	8h	1	Medium	In Progress	Deployment	John	2023-01-55	2023-01-55	Project E	Deployment	10%	\$2000	\$2000	\$0	High	Negative
2023	Jan	56	09:00	Office	Work	8h	1	Medium	In Progress	Monitoring	Jane	2023-01-56	2023-01-56	Project E	Monitoring	5%	\$1000	\$1000	\$0	High	Negative
2023	Jan	57	10:00	Office	Meeting	1h	1	High	Completed	Review	John	2023-01-57	2023-01-57	Project E	Monitoring	100%	\$1000	\$1000	\$0	Low	Positive
2023	Jan	58	08:00	Office	Work	8h	1	Medium	In Progress	Support	Jane	2023-01-58	2023-01-58	Project E	Support	30%	\$5000	\$5000	\$0	Medium	Neutral
2023	Jan	59	09:00	Office	Work	8h	1	Medium	In Progress	Reporting	John	2023-01-59	2023-01-59	Project E	Support	10%	\$2000	\$2000	\$0	Low	Neutral
2023	Jan	60	10:00	Office	Meeting	1h	1	High	Completed	Review	Jane	2023-01-60	2023-01-60	Project E	Reporting	100%	\$1000	\$1000	\$0	Low	Positive
2023	Jan	61	08:00	Office	Work	8h	1	Medium	In Progress	Planning	John	2023-01-61	2023-01-61	Project F	Planning	5%	\$1000	\$1000	\$0	Medium	Neutral
2023	Jan	62	09:00	Office	Work	8h	1	Medium	In Progress	Design	Jane	2023-01-62	2023-01-62	Project F	Design	10%	\$2000	\$2000	\$0	Medium	Neutral
2023	Jan	63	10:00	Office	Meeting	1h	1	High	Completed	Client call	John	2023-01-63	2023-01-63	Project F	Design	100%	\$1000	\$1000	\$0	Low	Positive
2023	Jan	64	08:00	Office	Work	8h	1	Medium	In Progress	Development	Jane	2023-01-64	2023-01-64	Project F	Development	10%	\$2000	\$2000	\$0	Medium	Neutral
2023	Jan	65	09:00	Office	Work	8h	1	Medium	In Progress	Testing	John	2023-01-65	2023-01-65	Project F	Development	20%	\$4000	\$4000	\$0	Medium	Neutral
2023	Jan	66	10:00	Office	Meeting	1h	1	High	Completed	Team sync	Jane	2023-01-66	2023-01-66	Project F	Testing	100%	\$1000	\$1000	\$0	Low	Positive
2023	Jan	67	08:00	Office	Work	8h	1	Medium	In Progress	Deployment	John	2023-01-67	2023-01-67	Project F	Deployment	10%	\$2000	\$2000	\$0	High	Negative
2023	Jan	68	09:00	Office	Work	8h	1	Medium	In Progress	Monitoring	Jane	2023-01-68	2023-01-68	Project F	Monitoring	5%	\$1000	\$1000	\$0	High	Negative
2023	Jan	69	10:00	Office	Meeting	1h	1	High	Completed	Review	John	2023-01-69	2023-01-69	Project F	Monitoring	100%	\$1000	\$1000	\$0	Low	Positive
2023	Jan	70	08:00	Office	Work	8h	1	Medium	In Progress	Support	Jane	2023-01-70	2023-01-70	Project F	Support	30%	\$5000	\$5000	\$0	Medium	Neutral
2023	Jan	71	09:00	Office	Work	8h	1	Medium	In Progress	Reporting	John	2023-01-71	2023-01-71								